

ANDREW CHO

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EDUCATION

UNIVERSITY OF CALIFORNIA, IRVINE

Irvine, CA

Bachelor of Science in Informatics

2015 – March 2018

- Cumulative GPA: 3.5; Major GPA 3.7
- Dean's Honor List: Fall 2015, Spring & Fall 2016, Winter & Spring 2017
- Relevant Coursework: Received A's in Project management, Requirements analysis & engineering

EXPERIENCE

The Irvine Company

Irvine, CA

Google G Suite Support Associate

2017 – Present

- Support and facilitate Irvine Company's enterprise-wide adaptation of Google G suite.
- Conduct group and individual, including executives, training on multi-level features of Google G suite.
- Collect and analyze divisional and individual application dependencies to create precise transitional recommendations.

APPFAFA INC.

Irvine, CA

Founder/CEO

2012 – 2015

- Developed a website and mobile application rental platform AppFaFa.com, which provided secondary rental-markets for mobile applications and built a better eco-system for consumers, developers, and Android Market.
- Created ground designs and functions of website and mobile application to improve site's navigation process.
- Managed website and mobile application development with 2 programming engineers and ensured the quality of work result.
- Directed potential vendor (developer) development and managed 50+ potential vendor accounts.

LOVE LETTER PIZZA & CHICKEN

Irvine, CA

Store Manager

2010 – 2011

- Managed payroll and oversaw hiring of 12 new employees.
- Initiated a marketing campaign focused on social media in surrounding communities to attract customers while keeping expenses minimal; gained 1,500+ total views
- Managed food supply chains using proprietary operational management tools to maintain ingredient freshness.

EZ DIGITAL INC.

Torrance, CA

Chief of staff to CEO

2007 – 2009

- Assisted CEO in day-to-day operations including production, supply chain, billing, payroll, and accounting.
- In charged of PO processing task to ensure that customers received shipments on time.
- Oversaw 30 accounts receivable and accounts payable to make sure payments were sent and received in a timely manner.

U.S. ARMY RESERVE

Los Alamitos, CA

Chemical Operation Specialist

2005 – 2006

- Organized chemical equipment and supply for 74th Delta battalion.
- Assisted officers with drills and practices to achieve higher standard of training.
- Trained and maintained 42 soldiers (3rd platoon) and lead operations in extreme environments.

SKILLS & INTERESTS

Technical: Python, Java, G Suite, Microsoft Office, QuickBooks, Agile development, HTML, CSS

Languages: Native fluency in English and Korean

Interests: Tag-football, Investing, Weight training, Junior Olympic silver medalist in Tae-Kwon-Do

Clubs: MAISS - Mentor; Management Information Student Society, Chief External Relation Officer - Design@UCI

Future Educational Goal: MBA